

Kirkby Overblow COVID Community Group

Privacy Policy

Our contact details

Please communicate with us using the Contact Us section of the website

The type of personal information we collect

We currently collect and process the following information:

- Name
- Address
- Phone Number
- Email Address
- Vulnerable status

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How we get your personal information and why we collect it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- to receive communications from the KO COVID Community Group

We may also receive personal information indirectly, from the following sources in the following scenarios:

- Statutory NHS or local authorities for the purpose of advising us of individuals that they have identified as potentially require assistance from the KO COVID Community Group

We use the information that you have given us in order to

- Share with you news and details of services that may be of interest during the COVID emergency
- Make contact with you in relation to assistance which you have requested from the KO COVID Community Group

We may share this information with other members of the KO COVID Community Group for the purposes of

- Notifying you of events and activities that may be of interest
- Providing assistance such as arranging food or prescription deliveries

Under the General Data Protection Regulation (GDPR), the lawful basis we rely on for processing this information is:

- Your consent. You are able to remove your consent at any time. You can do this by contacting the owner of this notice via the Contact Us section of the website.

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How we store your personal information

Your information is securely stored on a secure computer by the issuer of this Privacy Notice.

We will keep these details for the period of the current COVID emergency. We will then contact you to ask if you would wish us to retain the information in case of future outbreaks. Unless you agree we will then dispose of this information by erasing all your data.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us using the form on this website if you wish to make a request.

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How to complain

If you have any concerns about our use of your personal information, you can make a complaint to using the Contact Us form on the website

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>